

PULLEY TAX SERVICE

Writers

Name : _____

Phone : _____

<i>Professional Fees & Dues</i>		<i>Supplies & Expenses</i>	
Association Dues	\$	Briefcase	\$
Credentials	\$	Business Meals	\$
License	\$	Clerical Service	\$
Professional Associations	\$	Computer Software	\$
Union Dues	\$	Computer Supplies	\$
Other:	\$	Customer Lists	\$
<i>Continuing Education</i>		<i>Equipment Purchases</i>	
Books Purchased for Research	\$	DVDs, Films & Videos for Research	\$
College Courses	\$	Entertainment	\$
Correspondence Course Fees	\$	Equipment Repair	\$
Courses Registration	\$	FAX Supplies	\$
Materials & Supplies	\$	Gifts & Greeting Cards	\$
Photocopy Expense	\$	Legal & Professional Services	\$
Reference Material	\$	Office Expenses	\$
Seminar Fees	\$	Online Charges	\$
Textbooks	\$	Photocopy Expenses	\$
Other:	\$	Postage & Shipping	\$
<i>Telephone Expenses</i>		<i>Travel - Out of Town</i>	
FAX Transmissions	\$	Stationery	\$
Paging Service	\$	Website Development & Hosting	\$
Toll, Cellular, & Pay Calls	\$	Other:	\$
Other:	\$	Other:	\$
<i>Auto Travel (In miles)</i>		<i>Equipment Purchases</i>	
Between Jobs or Locations	mi	Cellular Phone	\$
Client & Publisher Meetings	mi	FAX Machine, Calculator & Copier	\$
Continuing Education	mi	Pager, Recorder, PDA & Phone	\$
Job Seeking	mi	Computers & Printers	\$
Out-of-Town Business Trips	mi	Modems & Computer Peripherals	\$
Purchasing Job Supplies & Materials	mi	Other:	\$
Professional Society Meetings	mi	<i>Travel - Out of Town</i>	
Parking Fees & Tolls (\$)	\$	Airfare	\$
Other:	mi	Car Rental, Taxi, Bus, Train, Subway	\$
<i>Miscellaneous Expenses</i>		<i>Travel - Out of Town</i>	
Liability Insurance - Business	\$	Parking & Tolls	\$
Subscriptions	\$	Lodging (do not combine with meals)	\$
Resumé	\$	Meals (do not combine with lodging)	\$
Commissions - Agent/Gallery	\$	Porter, Bell Captain, & Laundry	\$
Other:	\$	Telephone Calls (including home)	\$
Other:	\$	Other:	\$
Other:	\$	Other:	\$
Other:	\$	Other:	\$
Other:	\$	Other:	\$
Other:	\$	Other:	\$
Other:	\$	Other:	\$
Other:	\$	Other:	\$

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