

PULLEY TAX SERVICE

Writers

Name : _____

Phone : _____

Professional Fees & Dues		Supplies & Expenses	
Association Dues	\$ _____	Briefcase	\$ _____
Credentials	\$ _____	Business Meals	\$ _____
License	\$ _____	Clerical Service	\$ _____
Professional Associations	\$ _____	Computer Software	\$ _____
Union Dues	\$ _____	Computer Supplies	\$ _____
Other:	\$ _____	Customer Lists	\$ _____
Continuing Education		DVDs, Films & Videos for Research	\$ _____
Books Purchased for Research	\$ _____	Entertainment	\$ _____
College Courses	\$ _____	Equipment Repair	\$ _____
Correspondence Course Fees	\$ _____	FAX Supplies	\$ _____
Courses Registration	\$ _____	Gifts & Greeting Cards	\$ _____
Materials & Supplies	\$ _____	Legal & Professional Services	\$ _____
Photocopy Expense	\$ _____	Office Expenses	\$ _____
Reference Material	\$ _____	Online Charges	\$ _____
Seminar Fees	\$ _____	Photocopy Expenses	\$ _____
Textbooks	\$ _____	Postage & Shipping	\$ _____
Other:	\$ _____	Stationery	\$ _____
Telephone Expenses		Website Development & Hosting	\$ _____
FAX Transmissions	\$ _____	Other:	\$ _____
Paging Service	\$ _____	Other:	\$ _____
Toll, Cellular, & Pay Calls	\$ _____	Equipment Purchases	
Other:	\$ _____	Cellular Phone	\$ _____
Auto Travel (In miles)		FAX Machine, Calculator & Copier	\$ _____
Between Jobs or Locations	mi _____	Pager, Recorder, PDA & Phone	\$ _____
Client & Publisher Meetings	mi _____	Computers & Printers	\$ _____
Continuing Education	mi _____	Modems & Computer Peripherals	\$ _____
Job Seeking	mi _____	Other:	\$ _____
Out-of-Town Business Trips	mi _____	Travel - Out of Town	
Purchasing Job Supplies & Materials	mi _____	Airfare	\$ _____
Professional Society Meetings	mi _____	Car Rental, Taxi, Bus, Train, Subway	\$ _____
Parking Fees & Tolls (\$)	\$ _____	Parking & Tolls	\$ _____
Other:	mi _____	Lodging (do not combine with meals)	\$ _____
Miscellaneous Expenses		Meals (do not combine with lodging)	\$ _____
Liability Insurance - Business	\$ _____	Porter, Bell Captain, & Laundry	\$ _____
Subscriptions	\$ _____	Telephone Calls (including home)	\$ _____
Resumé	\$ _____	Other:	\$ _____
Commissions - Agent/Gallery	\$ _____	Other:	\$ _____
Other:	\$ _____	Other:	\$ _____
Other:	\$ _____	Other:	\$ _____
Other:	\$ _____	Other:	\$ _____
Other:	\$ _____	Other:	\$ _____
Other:	\$ _____	Other:	\$ _____
Other:	\$ _____	Other:	\$ _____

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